



Standard Terms & Conditions for Permanent & Fixed Term Candidates

1. All and any business undertaken by Alevio Consulting Ltd, ("Alevio") is subject to the terms and conditions hereinafter set out. Alevio is acting in the capacity of an employment agency.
2. Upon provision by the work-seeker ("Candidate") of a full and accurate Curriculum Vitae, Alevio shall, at its sole discretion, search for suitable employment positions on behalf of the Candidate. The type of employment sought for the Candidate will be as detailed at the Candidate Registration.
3. Before any work finding services are provided the Candidate shall provide Alevio with satisfactory evidence of the Candidate's identity which shall include, but not be limited to, a certified copy of the Candidate's passport or right to work.
4. If, in respect of any prospective employment, the Candidate is required by law, any professional body or by the hirer ("Client") to hold or have any experience, training qualifications and/or authorisations, the Candidate shall provide Alevio with:
 - (1) up to date copies of such qualifications and/or authorisations; and
 - (2) the names of two referees (who are not relatives of the Candidate) who the Candidate agrees that Alevio may approach at any time for the purpose of obtaining references about the Candidate.
5. The Candidate consents to the disclosure of all relevant information (which is reasonably required to progress any application) including but not limited to copies of qualifications, authorisations and/or references by Alevio to the Client.
6. The Candidate shall immediately inform Alevio should there be any reason or circumstances of which he/she is aware under which it would be detrimental to the interests of Alevio, the Client or the Candidate for the Candidate to take up a particular position with the Client.
7. Alevio shall be under no obligation to find employment for the Candidate.
8. An offer of employment is not made until written details are received from the Client. Alevio does not accept any responsibility and shall not be liable for any loss suffered by the Candidate by reason of the Candidate's decision to resign from his/her current employment or engagement before or after receipt of the client's written offer. Furthermore, Alevio does not accept any responsibility and shall not be liable for any loss suffered by the Candidate by reason of the Client withdrawing the offer of employment at any time for any reason. An offer of employment made by the Client may be subject to the Client obtaining satisfactory references or background checks on the Candidate.